



2024/2025 School Year

### **School Mission**

- We aim to help students to explore the Buddha's spirit of "Benevolence and Fraternity".
- We aim to cultivate students' independent thinking skills and creativity so that students can pursue life-long learning.
- We aim to provide student-centred education, focusing on Wuzi jiaoyu ("Five-self" education), which includes establishing self-esteem, developing students' self-confidence and self-evaluation ability, enhancing self-discipline and self-learning abilities.

### **School Information**

Supervisor of School Management Committee	Ven. Sik `	Yen Tsun		
Principal (with qualifications / experiences)	Ms. Chan	Shuk Man (B.A., Dip	. Ed., M.Phil.	.)
School Type / Student Gender	Aided	Co-ed		
Name of Sponsoring Body	Tung Lin	Kok Yuen		
Year of Commencement of Operation	1931			
School Motto	Benevole	nce and Fraternity		
Incorporated Management Committee	Establishe	ed		
Religion	Buddhism	1		
Parent-Teacher Association	Yes	Student Union	Yes	
School Alumni Association	Yes	Area Occupied by	the School	About 6698 Sq. M

### Teaching Staff Information (including School Head) in the 2023/2024 School Year Qualifications and Professional Training

2023/2024 School Year

	Number of Total Number		Qualifications and Professional Training (Percentage of teaching staff)				Years of Experience (Percentage of teaching staff)		
	the Approved Establishment	of Teachers in the School	Teacher's Certificate / Diploma in Education	Bachelor Degree	Master / Doctorate Degree or above	Special Education Training	0-4 years	5-9 years	10 years or above
	61	66	92%	100%	37%	32%	28%	6%	66%
Subjects Offered Subjects Offered in the Subjects to be Offered in the						rod in the			

S.1	Chinese as the medium of instruction	Buddhist Studies, Chinese Language, Putonghua, Life & Society, Computer Literacy, Integrated Science (S.3 Biology Module), Chinese History, History, Geography, Home Economics (S.1 and S.2), Design and Technology (S.1 and S.2), Commerce (S.3), STEAM (S.3), Music, Visual Arts, Physical Education	Buddhist Studies, Chinese Language, Putonghua, Life & Society, Computer Literacy, Chinese History, History, Geography, Home Economics (S.1 and S.2), Design and Technology (S.1 and S.2), Commerce (S.3), STEAM (S.3), Music, Visual Arts, Physical Education				
to S.3	English as the medium of instruction	English Language	English Language				
	Adopt a different medium of instruction by class or by group / school-based curriculum	Mathematics, Integrated Science (S.1, S.2, S.3 Physics and Chemistry Module)	Mathematics, Integrated Science (S.1, S.2, S.3 Physics and Chemistry Module)				
S.4 to S.6	Chinese as the medium of instruction	Chinese Language, Citizenship and Social Development, Chinese History, History, Geography, Biology, Information and Communication Technology, Economics, Business, Accounting and Financial Studies, Visual Arts, Travel and Hospitality Studies, Physical Education, Health Management and Social Care.	Chinese Language, Citizenship and Social Development, Chinese History, History, Geography, Biology, Information and Communication Technology, Economics, Business Accounting and Financial Studies, Visual Arts, Travel and Hospitality Studies, Physical Education, Health Management and Social Care				
	English as the medium of instruction	English Language, Physics, Chemistry, Mathematics (Extended Module 2)	English Language, Physics, Chemistry, Mathematics (Extended Module 2)				
	Adopt a different medium of instruction by class or by group / school-based curriculum	Mathematics	Mathematics				

## School Fee

Number of Classes

abilities

channels.

environmental protection.

curriculum needs of the students.

subject "Buddhism and Life".

studies and other aspects of life.

life-wide learning activities can be conducted.

Tong Fai	_	_	_	\$ 340	\$ 340	\$ 340	
Parent-Teacher Association Fee	;	\$ 40					
Student Union Fee			\$	20			
School Characteristics							
School Management							
Our school aim to provide student-centred education, focusing on Wuzi jiaoyu ("Fiv						aoyu ("Five-	

### School's Major Concerns

The Principal is to lead the school and to oversee the Administrative Committee, Assessment Committee, Finance Committee and National Security Education Committee. She also delegates authority and duties to panel heads and committee leaders. School Management 2. Our vice-principals and senior teachers are responsible for different areas, like Organisation teaching & learning, students' development and resource management. All staff members are the stakeholders to decide school policies by providing their valuable suggestions in various meetings.

## Committee / School Management Committee / Management Committee

Incorporated Management

Management Committee. The members include veteran principals, professionals in different fields, parents, alumni and teachers. They are responsible for guiding and supervising the development of our school. We integrate conservation efforts into our daily operation and spread the message of environmental protection to our teachers and students through various

Our school is among the first batch of schools to be managed by an Incorporated

self' education), which includes establishing self-esteem, developing students' self-confidence and self-evaluation ability, enhancing self-discipline and self-learning

School Green Policy Learning and Teaching Plan

Bilingual education is adopted in junior secondary. English is used as the medium of instruction on some classes in Mathematics and Science in junior form. The medium of instruction used in senior classes is in contingent on the language ability and the

2. A lot of activities, like 'Earth Hour', 'No Air Con Day' and 'No Plastic Bottle Day' are organized annually to raise students' awareness about saving energy and

# Learning and Teaching Strategies

Whole-school Language Policy

> 1. Our curriculum aims at cultivating students' self-regulated learning abilities and enhancing their analytical power. A wide range of activities is organised so that students can consolidate and apply their knowledge. Activity days are organised every year in which different types of

Our school adopts the 'Bring Your Own Device'(BYOD) policy with a view to boosting students information literacy and self-regulated learning. Electives: 2X and 3X. Students may further take Mathematics (Extended Module

# School-based curriculum

- 2) and Applied Learning Course. Curriculum highlights: Our school has launched a curriculum reform to keep pace with the latest education developments. We have developed a series of school-based curriculums, including Buddhism and Life, STEAM, Zen Photography and Historical Treasures in Po Kok.
- In the light of nurturing students' reading habits, our school has reading lessons as well as a reading awards scheme. We also organize authors' talks, new books exhibitions and book recommendations. The setting up of the intranet, Google Classroom, etc. enables students to use Information Technology for interactive learning. Project learning is conducted in a whole school approach. Students can develop their generic skills by inquiry-based learning.

4. We attach great importance to students' moral development. Students are instilled with positive values and attitudes through assemblies, Guidance periods and the

Life Planning Education

Whole School Approach to

Catering for Learner Diversity

Major Renewed Emphases in

the School Curriculum

Our school provides life planning education through a whole-school approach involving the Career Guidance Team and class teachers. It is delivered in different modes in assemblies, Guidance periods, Life Planning lessons and on Activity Days to cater to the needs of different year groups. 2. S.1 and S.2 students focus on understanding their personal interests, characters, and abilities, in order to encourage them to set goals. Whereas S.3 students are instilled with a positive perspective on life, values and work attitude. We provide personal guidance for every S.3 students under a whole-school approach, which empowers them to make informed and responsible choices with respect to their studies and either consideration.

3. Life Planning Lesson is incorporated in the senior form curricula, comprising 4 different domains. Introducing the concepts of life planning provides a solid grounding for students. Sharing job experiences by our alumni from different fields certainly broadens our students' minds. Moreover, learning about possible paths of further studies enables our students to consider their tertiary education and career options from a wider perspective. Finally, through visits and excursions, students have a clearer understanding of the workplace and educational institutes. Being equipped with the theory and practice, students are expected to work out a comprehensive plan for their future development. 1. 21 teachers have received training in integrated education. 2. Training programmes for "inclusion instructors" and related activities are organized to build a caring environment. To offer full support to special educational needs (SEN) students, the 'Whole School Approach' has been adopted. The Student Support Team, including Special Educational Needs Coordinator (SENCO), Special Educational Needs Support Teachers (SENST), School Social Worker, Student Counsellor and Educational Psychologist, organizes regular Individual Education Plans (IEP) and case meetings with teachers, parents and students so as to devise feasible support programmes.

with teachers, parents and students so as to devise feasible support programmes, teaching adaptations, and assessment arrangements for students with SEN.

## Whole School Approach to Integrated Education

Student Support

Students' eligibility for promotion.

confidence

different schools.

Cur school has successfully applied for "The refined School-based Educational Psychology Service". The Educational Psychologist (EP) will pay regular visits to our school for 30 days, providing case follow-up and intervention services to students and implementing prevention measures at school. At the same time, the Learning Support Fund provided by the EDB not only allows our school to recruit more teaching staff, like teaching assistants, teachers and student counsellors, but also purchase appropriate professional services from other organisations in a view to strengthening the support given to students with SEN in different areas, like curriculum adaptation, learning strategies, peer support and after-school tutorials. Our school is also devoted to cultivating the culture of integrated Education, boosting students' learning effectiveness and helping them to respect individual differences as well as integrating them into school life. as well as integrating them into school life. Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appointing additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; and organising activities to create an inclusive learning environment in the Continuous assessment (including class performance, homework, project, tests and exams) is used to evaluate students' performance at school.

Our school values the contribution of the Parent-Teacher Association. Through home-school cooperation, we expect to exchange views with parents, expand the parent network and collect their opinions for reference in school's development.

Two formal tests and examinations are conducted each year to evaluate

School Ethos

Home-School Co-operation

Education Support for Non-Chinese Speaking (NCS) Students

Measures to provide adaptation for learning and

assessment

Home-School Co-operation and School Ethos

School activities such as the S.1 Parents' Day, S.1 Parents' Night, Parents' Day effectively promote cooperation and communication between parents and the school. Together we work for the well-being of the students and the benefit of the community We attach great importance to students' moral development. The Wuzi jiaoyu ("Five-self" education), which includes establishing self-esteem, developing students' self-confidence and self-evaluation ability, enhancing self-discipline and self-learning abilities, foster a simple and caring ethos on our campus. This concerted effort is acknowledged by parents and the community.

The Discipline Committee, Counseling Committee, Moral and Civic Education Committee and the Extra-curricular Activities Committee have organized various leadership training courses and award schemes to promote moral education. 3. To promote invitational education, improve students' sense of belonging and

## School Development Plan

**Future Development** 

Major concerns of the current school year: 1. To reinforce students' self-regulated learning ability and step forward towards SRL 2. To reinforce Invitational Education and cultivate positive education.

Our school has participated in the Self-regulated Learning Schools Charter organized by The Hong Kong Association of the Heads of Secondary Schools, in order to enhance the effectiveness of teaching.

To develop a professional learning community actively. Besides regular peer observations and co-planning meetings, open lessons are organized every year so that teachers can share their methodologies with other colleagues from

### Teacher Professional Training and Development

Life-wide Learning (including Five Essential Learning Experiences to be provided through Key Learning Areas, extra-curricular

activities, co-curricular activities, etc.)

Others

Remarks

3. A mentor system is implemented to help new teachers facilitate their teaching and classroom management. We provide various extra-curricular activities covering four aspects, such as academic activities, sports & art, interests as well as social services, with a view to developing well-rounded students. Each student is required to enroll in one activity

related to art, sports and social services.

## 1. Our school achieved excellent results in the 2023 HKDSE with students achieving results above the Hong Kong average in 9 subjects and attaining a 100% pass rate in 5 subjects.

- Our students have won numerous inter-school competitions. Both of our Girls and Boys' Basketball Teams are now in Division I. The Boys' Team won the championship in Grade B and 2nd runner-up in Grade C respectively last year. Students have also excelled in areas such as Karate competitions, the inter-school Speech Festival as well as music and drama performances.
- The mission of the school is to motivate students to be actively engaged in language learning. Those who excel in their academic work with good conduct are rewarded, they can participate in overseas Chinese and English study tours which
- Other subjects, such as Buddhism and Life, Zen Photography, STEAM, Life Planning, Aesthetic Development, Morning Reading, along with activities in assemblies and Guidance periods provide students with comprehensive and quality learning experiences

are fully funded by our sponsoring body, Tung Lin Kok Yuen.

# **School Facilities**

Adopting the Year 2000 design, our school is equipped with 30 classrooms, a laboratories, special rooms, 2 computer rooms, a library, a multi-purpose activity centre, a Chinese room, an English room, a Mathematics room, a School History room, a Meditation room, a Counselling room, 2 Social workers' rooms, a Student Union room, a School Hall, Campus TV, Cultural Square and playgrounds. 2. Taking students' personal growth as well as school-based curriculum planning and development into account, our school has built a roomy auditorium which can accommodate over 100 people and a fitness centre equipped with advanced facilities. With the multi-purpose learning centre, aquaponics system and WiFi network, an

1. Adopting the Year 2000 design, our school is equipped with 30 classrooms,

School Facilities

**Educational Needs** 

effective teaching and learning environment has been created at Po Kok. Ramp, Accessible lift, Accessible toilet, tactile guide path and accessible public

Facility(ies) for Supporting Students with Special

information / service counter.